

MINUTES OF THE EXECUTIVE BOARD OF MANAGEMENT
15th July 2019 Meeting held at 4 Crown Cres Otara

Present:

Jeannie Sibun SCM Chair, Joy McFadyen SCM, Mark Asplin SCM, Keith Melvin MAN, Alison Dallas SCM
Apologies- Mino Ghadiali SCM-Hospital

Minutes of Last Meeting: as Circulated

Minutes of the 24th June meeting signed as a True and Correct Record

K Melvin/ A Dallas

Errors and Omissions:

Below in bold amended in the 24th June's minutes (my mistake in transcribing minutes)

- **Email from D Mahony conveying her disappointment at SCM not Funding Sandra Sutcliffe's International appointment**
- Swim Wellington have a good Policy & Application, That the new incoming committee can discuss and decide on for the future **as we have no policy in place for Officials funding for National or International Meets.**

Matters Arising: nil

Correspondence IN:

- **SNZ Service nominations**
- D Mahony –Honors
- S Sutcliffe-Service
- S Harnett –Honors
- G Sibun-Life
- J Sibun-Life
- PUK-Mixed Gender Events Clarification From Gavin Ion SNZ Technical
- PUK-Officials updates
- PUK –Officials Badge sent

Correspondence OUT:

- Winter League Paperwork resent
- Winter League entries –FST,PPK,MAN,PPT
- AGM PAPERWORK & ADVERT
- Annual Reports –published on Sporty Website
- Nominations Sub Committee
-

K Melvin /J McFadyen

Matters Arising From Correspondence:

- Discussed in appropriate areas
- Sandra to do breakdown of Travel Levies received by clubs for next meeting.
- New Regional Constitution has been received and needs to be adopted before SNZ AGM.

Strategic Plan Focus-

- ❖ **Counties Performance Areas:**
- ❖ Swimming Camps-
- ❖ **Professional development:**
- ❖ Strategic Plan -2018-2019 Passed
- ❖ **Officials Development-**

- ❖ IOT Forum held 16 Member attended held 11th November
 - ❖ IOT Forum held 8 members attended held 24th November
- J Sibun /J McFadyen**

Administration

- No Regional Administrators Tele-Conference until 2nd November
- **SNZ AWARDS Nominations to be sent**
- SNZ Service Sandra Sutcliffe 16yrs
- SNZ Honors Sandra Harnett 23yrs
- SNZ Honors Debra Mahony 24yrs
- SNZ Life Geoff Sibun 34yrs
- SNZ Life Jeannie Sibun 54yrs

It was a unanimous from the committee that these awards be forwarded on to SNZ Awards Committee for consideration.

Counties AGM –New constitution received and discussed at length with the new remits to make it easier to understand and with remits that are missing from our pre SNZ constitution.

As we are going with our current Constitution –there can be no split votes eg: clubs have 2 or 3 delegate Votes, they can only vote for 1 person. There are 4 nominees for 3 vacant positions on the board.

No Proxies are allowed. No Board members can vote.

Remits attached and will be forwarded to clubs ASAP

K Melvin/M Asplin

VP Swimming & Technical: Technical Panel

- Currently sorting out venues and dates for Swimming and Technical Meetings and seminar.
- Winter League Dates 2019 –Start in August only 4 clubs have sent in entries.
- SCM AGM Date confirmed 16th August 2019
- Co Junior Meet Date confirmed
- Anniversary Carnival Date Confirmed
- A club from Australia is interested in attending our champs in January and the Tongan team is interested in attending as well. They are all most welcome to attend.

Official's Regional exams- 1

Rhonda Wheeler PUK -IOT

K Melvin/J Mc Fadyen

Property/Equipment/Catering Officer:

- ❖ New gazebos purchased and used at Champs 2015
- ❖ New Starting System purchased Automatic/Manual Starter 2016
- ❖ Black and White Printer/copier 2016
- ❖ Acer computer new hard drive 2017
- ❖ Meet manager update 2017
- ❖ Money programme update 2017
- ❖ Geoff and Jeannie's Laptop hard drive replaced 2017.
- ❖ TM8 Purchased 2017
- ❖ Suitcase to house Lap Counters purchased 2018
- ❖ Hard Drives to keep backups 2018
- ❖ Geoff Printer 2018

- ❖ Trolley 2019
- ❖ Hard Drives 2019
- ❖

A Dallas/K Melvin

Sponsorship/ Events/ Trophies Officer
A Dallas /M Asplin

Financial

As attached

All accounts have been sent to Accountants.

Travel Levy breakdown was tabled as previously discussed.

Should a club have a Carnival or Club Night and are charging entry fees and other clubs are attending They are then subject to the SCM Travel Levy. This levy is used for swimmers who have been selected As part of a SNZ Team and payments for travel to Poolside Managers at Nationals.

Resolution to apply to Pub Charity for Junior Meet Pool Rental and hire stands.

Resolution to apply to Four Winds for Anniversary and Champs Pool rental.

Registrations are slow coming in -All members that are not financial should now be lapsed and can be reinstated after payment has been made.

SNZ advised that they would invoice clubs the Club Registration Fee of \$400.00, but haven't heard anything So will invoice clubs directly and once received will pay SNZ .I advised SNZ today.

M Asplin/A Dallas

Registrar/Records:

Registrations #981 SCM

Drop in numbers, Lots of Transfers to other Regions.

Inter-Club transfers have dropped numbers in some of our clubs.

Request that the clubs databases get sent in to Sandra and Geoff once a month this is really important Athlete Roster is sent to Sandra once a month, thank you to all the clubs that send regularly

Association Records -0

TRANSFERS -TOTAL 4

Inter Club -2

M Botha -PPT -HPK

S Palmer -MAN-PPK

Inter Region Transfers OUT -2

E Reed -HPK-Evolution BOP

E Gepiga -PPK-Mt Wellington

Inter Region Transfers IN-0

K Melvin/J Sibun

General Business:

Thank you to Mark and Alison their help over the many years has been tremendous always

Reliable and dedicated we classifications will miss them both at meetings. Both have confirmed that they will be available to officiate at times.

At the last Tele Conference with SNZ Cameron Leslie mentioned that he is now compiling a report which gives all Para Swimmers names and classifications instead of using cards. Once report has been finished it will be sent to



all regions to forward on. It will be also published on SNZ Website that way Officials will be aware of their classifications and not wrongly disqualify a Competitor at meets.

Please note change of email contacts.

Geoff Sibun, Geoffsibun@gmail.com

Jeannie Sibun, Jeanniesibun@gmail.com

Counties Sandra countiesmanukausswimming@gmail.com

AGM 16TH AUGUST 2019

NEXT MEETING 16TH SEPTEMBER 2019

Signed as a True and Correct Record.

..... Date